

**MUNICIPAL BUILDING  
VILLAGE OF ELK MOUND**

**August 16, 2017  
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The August 16, 2017 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Steve Abraham, President at 7:00 p.m. in the Municipal Building.

Patricia Hahn, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Steve Abraham, Montana Boettcher, Deb Creaser-Kipp, Greg Kipp, Rebecca Livingston, Tony Schrantz and Terry Stamm present.

**APPROVAL OF MINUTES**

Schrantz/Creaser-Kipp moved and seconded a motion to approve the Minutes of July 19, and August 2, 2017 as presented. Motion carried.

**PUBLIC APPEARANCE:**

Len Schreiber & Isaac Steinmeyer, Cedar Corporation: Water Analysis Study

Len Schreiber and Isaac Steinmeyer presented information and suggestions to update the Board on the water study that was approved earlier at the March 8, 2017 Board meeting.

Schreiber and Steinmeyer provided graphics showing a map of the existing water system and a map of proposed changes with spot elevations.

In addition, the current water system uses mostly six-inch lines for water mains, which is slightly below existing standards. Mr. Schreiber informed the board that most water mains are eight inches or more in diameter.

Suggestions were: 1)changing water mains in streets already needing repair from the current six inch lines to eight inches. 2) The potential of looping certain areas in the system to provide better pressure and flow. 3) Discussed two possible locations for a potential reservoir 1) Site near the current development on the south side of the village 2) land north of the High school.

Schreiber and Steinmeyer noted they are not finished with their analysis, part of which includes determining the necessity of a reservoir. When all research is completed they plan to put together a scenario for the potential new reservoir and written recommendations for the whole system and cost estimates.

**CITIZEN'S FORUM – (PUBLIC INPUT)**

There was no Citizen's Forum.

**APPROVAL OF GENERAL FUND, WATER/SEWER UTILITY AND DIRECT DEPOSIT PAYROLL CHECKS**

Creaser-Kipp/Schrantz moved and seconded a motion to approve the Combined Checks 29098- 29128 and direct deposit V1856-V1876 for a total of \$33,415.79. Motion carried. Stamm abstained.

**APPROVAL OF TID VOUCHERS**

There were no TID vouchers.

**PERMITS – BUILDING; WATER/SEWER APPLICATIONS FOR SERVICE/TAP PERMITS**

Steve Abraham, S401 Holly Avenue, demo building and construct a 30'x30'x10' storage building.

**REPORTS BY OFFICIALS:**

**Water/Sewer Report**

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Public Works office.

In addition, Mark presented pictures of a manhole that was sinking. The department put in a stack using high density foam risers to resolve the issue.

**Director of Public Work's Report**

The Director of Public Work's Report was presented by Mark Levra, Director of Public Works. The report is on file in the Public Works office.

## **POLICE CHIEFS REPORT**

Mike Tietz, Interim Police Chief presented the Police Chief's Report's.

Mike presented a letter with an update on the Vehicle and Junk ordinance enforcement effort.

In addition, Mike informed the board he has been researching best practices and procedures related to hiring law enforcement so the board has updated information to consider as it moves closer to hiring a new police chief.

Mike Tietz and Steve Abraham met with Eric Wright, School Administrator to address the police issues, protocols, and options for the school to give thought to relating to their needs.

Employee Relations and Public Safety Committees to meet with Mike Tietz and Patricia Hahn regarding the Police Chief hiring.

### **Standing Committee Reports:**

#### **Public Works & Streets**

Terry Stamm reported that the Public Works & Street's Committee did not meet.

#### **Public Safety**

Deb Creaser-Kipp reported that the Public Safety Committee did not meet.

#### **Property & Finance**

Rebecca Livingston reported that the Property and Finance Committee did not meet.

#### **Employee Relations**

Greg Kipp reported that the Employee Relations Committee did not meet.

### **Special Committee Reports**

#### **Plan Commission**

Terry Stamm reported that the Plan Commission met tonight and items are further down on the agenda.

Patricia Hahn reported that the Village ordinances are in need of some updates. Perhaps the Board would like Alan Harvey to attend a meeting to give a presentation on the status of the Village Ordinances.

In addition, Len Schreiber will be meeting with the Plan Commission and Village Staff to discuss future development options.

### **Report from Fire Board Representative**

Greg Kipp Fire Board Representative reported:

- 1) There were 4 runs last month
- 2) July 16, Structure fire
- 3) July 16, Traffic accident. Cancelled in route
- 4) July 16, Accident I-94 rollover
- 5) July 17, mutual aid to help Chippewa Fire Department
- 6) All trucks passed annual inspection.

### **Report from Dunn County Solid Waste Recycling Board Representative**

Terry Stamm, Representative reported:

1. David Webster gave the Board a presentation on the Harris Baler. The Board is looking to move ahead on getting bids for a replacement baler.
2. Discussion was had concerning the Recycling Specialist Position
3. We received information regarding curb recycling.
4. We discussed possible updating of the County's weapons policy due to recent incidents at the transfer station.
5. We discussed disposal of special wastes like deer carcasses and railroad ties as it relates to Seven Mile Landfill
6. We discussed the growth in disposal of several items such as trees, bulbs and demolition materials.

### **Colfax Rescue Squad Monthly Report: Don Knutson**

July has been a great month we have hired three paramedics: Alexandria Fox, Jennifer Streusee, and Michelle Madson. We have also hired three basic EMT's Chris Kile, Nick Lueddecke, and Brittany Lyon. These people came un-recruited which is great. The Village of Colfax held a table top disaster drill which CRS had four people represented. The drill was a tornado that came through Colfax during the fair striking the fairgrounds with a short notice tornado. Testing the Villages event disaster

planning, emergency operation plan, MABAS plan, and interoperability between services. This was a very good learning experience for all thirty people in attendance. M-8 had an oil change and wheel alignment.

REMINDER OF COLFAX RESCUE ANNUAL MEETING ON WEDNESDAY AUGUST 30, 2017 AT 19:00 (7 P.M.) AT COLFAX RESCUE. ALL MUNICIPALITIES AND PUBLIC WE SERVE ARE INVITED TO ATTEND.

#### **Community Center/Library Report**

Terry Stamm reported that the Community Center/Library Committee did not meet. The Committee will be meeting on September 11 at 4:30 pm.

#### **COMMUNICATIONS & MISCELLANIOUS BUSINESS AS PERMITTED BY LAW**

Terry Stamm gave a report on the Lions event that was held at The Pourhouse.

In addition, Terry reported that the Jerry Feeney driveway will be repaired in the amount of & \$1000 as previously approved.

Mark Levra reported that staff has been working on the budget. Budget meetings to be held PWS 9/13/17 6pm and Property & Finance 9/27 6pm.

#### **Unfinished Business:**

There was no unfinished business as permitted by law.

#### **New Business:**

##### **Discussion/Action Tick Borne Diseases – Notice(s) & Materials**

Steve Abraham stated that Eau Claire County is the center for tick borne diseases and that people should be aware of this.

##### **Discussion/Action Juniper Avenue Railroad Crossing Barrier Arms**

The Public Safety Committee will look into Juniper Avenue Railroad Crossing Barrier Arms.

##### **Discussion/Action Public Nuisance Non-Compliance Letter Complaints**

There was a discussion regarding the Public Nuisance Non-Compliance. The consensus was that if Board

members get complaints they should refer them to Mike Tietz, Interim Police Chief.

##### **Discussion/Action Sewer Utility Bill “Past Due” Penalty Increase**

Patricia Hahn reported that are numerous utility bill payments that are paid one month late. Other communities have increased the sewer late penalty to put an end to customers always paying one month late.

The Public Works & Streets Committee will be looking into this.

##### **Discussion/Action Extraterritorial Certified Survey Map Application, MS Jacqueline K. Mayers, Personal Representative for the Estate of Lucille T. Schumacher**

Stamm/Kipp moved and seconded a motion to approve the Extraterritorial Certified Survey Map Application, MS Jacqueline K. Mayers, Personal Representative for the Estate of Lucille T. Schumacher. Motion carried.

#### **Adjourn**

Livingston/Boettcher moved and seconded a motion to adjourn the meeting at 8:27 pm. Motion carried.

