

**MUNICIPAL BUILDING
VILLAGE OF ELK MOUND**

**July 20, 2016
Vol. 16, Page 1416**

The July 20, 2016 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Andy Peterson, Village President at 7:00 p.m. in the Municipal Building.

Patricia Hahn, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Brenda Carpenter, Tom Gilbert, Greg Kipp, Rebecca Livingston, Andy Peterson, and Terry Stamm present. Tony Schrantz absent.

APPROVAL OF MINUTES

Peterson/Stamm moved and seconded a motion to approve the Minutes of June 15, July 6 and July 12, 2016 as presented. Motion carried.

PUBLIC APPEARANCE:

There were no public appearances.

CITIZEN'S FORUM – (PUBLIC INPUT)

It was the consensus of the Village Board to allow Vicki Girard to host a non-profit run at the Village Park July 19, 2017 at no charge.

APPROVAL OF GENERAL FUND AND WATER/SEWER UTILITY JOINT VOUCHERS

Peterson/Kipp moved and seconded a motion to approve the payroll direct deposit numbering V1587-V1616 for a total of \$24,304.29 and Combined Checks 28495- 28547 for a total of \$66,901.64. Motion carried.

APPROVAL OF TID VOUCHERS

There were no TID vouchers.

PERMITS – BUILDING; WATER/SEWER APPLICATIONS FOR SERVICE/TAP PERMITS

Building permits were issued to:
Robert Dempski, 203 University Street: Re-Roof house;
Timothy Riley, 30I Wapiti Lane: Plumbing below & above ground; Roger Lindberg, N202 Holly Avenue: repair roof/replace windows.

REPORTS BY OFFICIALS:

Water/Sewer Report

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Public Works office.

Director of Public Work's Report

The Director of Public Work's Report was presented by Mark Levra, Director of Public Works. The report is on file in the Public Works office.

POLICE CHIEFS REPORT

The CAD Incident Report from Dunn County was presented on the PowerPoint. Chief Hakes was not present at the meeting.

Report from Fire Board Representative

Greg Kipp and Terry Stamm Fire Board Representative's had provided a report as follows: Chief Shafer

- Reported on four runs.
- Reported they have adequate equipment but are seeking more in individuals' to become firefighters.
- Reported on a new program called "I'm Responding".
- Reported on several Fire Department building issues that will need to be addressed in the future. These items involve leaking roof, cracked sidewalks, and floor issues.

Report from Dunn County Solid Waste Recycling Board Representative

Terry Stamm, Representative to the Dunn County Solid Waste Recycling Board reported:

- Discussion on 2017 budget.
- Discussed purchase of a cargo van to visit sites.
- Discussed possible addition to transfer station and new storage building.

- Elk Mound Site to open at 7:00 a.m. instead of 8:00 a.m. to spread out volume of customers.
- Dunn County received an award for plastic bag recycling program.

July 20, 2016
Vol. 16, Page 1417

Standing Committee Reports:

Public Works & Streets

Terry Stamm reported that the Public Works & Street’s Committee did not meet.

Public Safety

Tom Gilbert reported that the Public Safety Committee did not meet.

Property & Finance

Terry Stamm reported that the Property and Finance Committee did not meet.

Employee Relations

Brenda Carpenter reported that the Employee Relations Committee met June 21, July 7 and July 13, 2016.

Special Committee Reports

Plan Commission

Andy Peterson reported that the Plan Commission met tonight at 6 pm regarding a Rezone Application which is further down on the agenda.

COMMUNICATIONS & MISCELLANIOUS BUSINESS AS PERMITTED BY LAW

Mark Levra Reported:

As of August 2016, the WDNR is requiring all Wastewater Utilities to have a CMOM (Capacity, Management, Operation, and Maintenance Manual) and program completed in place. The Village’s CMOM has been completed since April of this year. Terry Stamm had a lot of the information needed. Mark and Julie completed the process with the help of WRWA. This project would have cost an estimate of \$2000.00 if completed by an engineering firm. Mark will have a completed copy to present at the August 3, 2016 Board Meeting.

The Public Works has currently completed the Wellhead Protection Plan for the Water Utility at no cost to the Village. The steering committee for completing this project was Mark Levra, Dan Lew, Terry Stamm, and Andrew Aslesen (a source water specialist from WRWA). This project would have cost an estimate of \$1500 if an engineering firm had been hired to complete.

Mark will have a completed copy to present at the August 3, 2016 Board Meeting.

Dan Lew is back to 100% with no restrictions. He had 0 lost time work hours due to his injury and is now back to a full work load.

Unfinished Business

There was no Unfinished Business to discuss.

New Business

Approval of Operator License’s

There were no Operator License’s to approve.

Lien Petition for Rezoning W418 Menomonie Street.

Gilbert/Livingston moved and seconded a motion to approve the Petition from Patrick Lien, for a Zoning change for the property located at W418 Menomonie Street to be rezoned from B-1 Business to R-1 Single Family Residence. Motion carried

Adjourn

Gilbert/Stamm moved and seconded a motion to adjourn the meeting. Motion carried.

Patricia Hahn
 Clerk/Treasurer, WCMC, CMC, CMTW