

**MUNICIPAL BUILDING  
VILLAGE OF ELK MOUND**

**March 22, 2017  
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The March 22, 2017 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Tom Gilbert, Village President at 7:00 p.m. in the Municipal Building.

Patricia Hahn, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Steve Abraham, Tom Gilbert, Rebecca Livingston, Tony Schrantz and Terry Stamm present. Brenda Carpenter and Greg Kipp absent.

**APPROVAL OF MINUTES**

Stamm/Schrantz moved and seconded a motion to approve the Minutes of February 15, February 22, and March 8, 2017 as presented. Motion carried.

**PUBLIC APPEARANCE:**

There were no public appearances.

**CITIZEN'S FORUM – (PUBLIC INPUT)**

Tyler Bower, E8844 355<sup>th</sup> Avenue, Elk Mound spoke to the Board regarding a Boy Scout Project. The project would involve building a permanent 14x30 Farmers Market pavilion. They will be doing a fund raiser and hope to raise the needed funds by this fall. The consensus of the board was to have them proceed and keep in contact with Mark Levra, Public Works Director.

Bowdrie Noller. 312 Mound Park Drive reported on his Eagle Scout project. They have raised more than \$2000.00 so far for an additional score board at the Village Park.

**APPROVAL OF GENERAL FUND AND WATER/SEWER UTILITY JOINT VOUCHERS**

Gilbert/Livingston moved and seconded a motion to approve the payroll direct deposit numbering V1750-V1776 for a total of \$24,203.28 and Combined Checks 28853- 28901 for a total of \$338,280.02. Motion carried.

**APPROVAL OF TID VOUCHERS**

There were no TID vouchers.

**PERMITS – BUILDING; WATER/SEWER APPLICATIONS FOR SERVICE/TAP PERMITS**

There were no Building Permits issued.

**REPORTS BY OFFICIALS:**

**Water/Sewer Report**

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Public Works office.

In addition Mark Reported:

The aerator has developed a small leak in the bottom of the tank at the Well House #2. It has been leaking approximately 3 to 5 gallons of water per day since last Friday. Tainter Machine will be welding a new bottom in the tank by mid next week. The cost is estimated at \$500 to \$1000.

The Village has received the 2016 Reservoir Tank Inspection Report back from Lane Tank. He has a hard copy at this meeting. Mark plans to have it on the Power Point for the next meeting for further discussion. Other than some grading concerns the tank looks good according to Lane Tank.

**Director of Public Work's Report**

The Director of Public Work's Report was presented by Mark Levra, Director of Public Works. The report is on file in the Public Works office.

In addition, Mark reported:

Len Hemenway's retirement date is approaching. His last day of actual work is Sunday, April 9<sup>th</sup>. He does plan to use vacation until approximately the end of April. There has not been a written date given yet.

It was the consensus of the Board to give a \$50 Chamber Bucks certificate and plaque to Len Hemenway who is retiring the end of April 2017.

**POLICE CHIEFS REPORT**

Travis Hakes presented the CAD police report from Dunn County.

**Standing Committee Reports:**

**Public Works & Streets**

Terry Stamm reported that the Public Works & Street's Committee did not meet.

**Public Safety**

Tom Gilbert reported that the Public Safety Committee did not meet.

**Property & Finance**

Terry Stamm reported that the Property and Finance Committee did not meet.

**Employee Relations**

The Employee Relations Committee did not meet.

**Special Committee Reports**

**Plan Commission**

The Plan Commission did not meet.

Patricia Hahn reported that the Plan Commission will be meeting April 5<sup>th</sup> at 6:00 p.m. regarding an Extraterritorial Plat Review Application by Alex DeCook, 2522 CTH N, Colfax, WI. The owner of the property is David Gilbertson, 1176 20<sup>th</sup> Avenue, Elk Mound, WI. This will be on the Board agenda for final approval as well on April 5<sup>th</sup>, 2017

**Report from Fire Board Representative**

Greg Kipp Fire Board Representative reported:

- 1) There were 3 runs last month.
- 2) Assisted Wheaton Fire Department in a large barn fire.
- 3) Medical assistance for a person that had fallen.
- 4) Garage fire
- 5) Estimate for tires on Fire Engine \$3,500
- 6) Will be placing public advertisement for replacement of Fire Station roof.
- 7) Received ISO Audit-Village went from a 6 to a 5, outside Village went from a 9 to a 5y which is the same as an 8.

**Report from Dunn County Solid Waste Recycling Board Representative**

Terry Stamm, Representative for the Dunn County Solid Waste Recycling Board reported that the Board did not meet.

**Colfax Rescue Squad Monthly Report**

Don Knutson provided the January and February 2017 Colfax Rescue Squad monthly reports to the Village Clerk for inclusion to the presentation to the Village Board. These are on File in the Village Clerks office.

**COMMUNICATIONS & MISCELLANIOUS BUSINESS AS PERMITTED BY LAW**

Patricia Hahn presented the Budget Comparison Report.

Tom Gilbert was concerned if someone other than an employee worked on Village equipment. He said that this item should be on the next Board agenda.

**Unfinished Business:**

**Village Attorney Policy**

Gilbert/Abraham moved and seconded a motion to approve the Village Attorney Policy as presented. Motion carried.

**Closed Session Procedure**

Schranz/Stamm moved and seconded a motion to approve the Closed Session Procedure as presented. To include the recommendations stated. Motion carried.

**New Business: None**

**Adjourn**

Gilbert/Schranz moved and seconded a motion to adjourn the meeting. Motion carried.

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Patricia Hahn

Clerk/Treasurer, WCMC, CMC, CMTW